



Tony Gregson Denman Works <denmanresource@gmail.com>

eResolution 2024-02-07 Bronwyn Schuster DIBS Makrleting Contract

7 messages

Denman Works <denmanresource@gmail.com>

Wed, Feb 7, 2024 at 4:57 PM

To: Anthony Gregson <nwaat01@gmail.com>, Caitlin Fogarty <caitlin.18283@gmail.com>, Ember Hutchens <emberpottery@gmail.com>, Julie Geremia <stay@blueowlondenman.ca>, Laura Pope <laurapopedenman@gmail.com>, Robert Fig Newton <r672@hotmail.com>

Hi Everybody:

Please respond to this email with Y/N and/or comments.

MOTION: That a contract of \$2,000 be approved for Bronwyn Schuster for management of the Denman Bus Service 2024 Summer Service marketing program. Moved: Tony Gregson; seconded Robert Newton.

RATIONALE:

1. Bronwyn Schuster did an excellent job handling the promotion in 2023.
2. The estimates of \$1950 contract meets our limit of \$2,000 for discretionary assignment of contracts without going to public competition.
3. The contract is for contractor labour only, and does not include materials and services (such as printing of schedules) which can be billed directly to Denman Works.

Summer Service Only (20 weeks)						
Code	Activity	Materials & Services	Contractor Hours	Rate	Contractor Cost	TOTAL Budget
6064-2.6.2	Website Tech: Squarespace Renewal 1 yr subscription	\$ 400				
6064-2.6.2	Google Workspace Renewal	\$ 100				
6064-2.6.4	Schedules and Posters print costs	\$ 600				
6064-2.6.3	Social Media and Website Maintenance (2 hr wk + 5 hrs pre-service)		45	\$ 30	\$ 1,350	
6064-2.6.1	Graphic Design		20	\$ 30	\$ 600	
6064-2.6.5	Advertising	\$ 2,000				
6064-2.6.7	Community Engagement Events	\$ 500				
		\$ 3,600	65		\$ 1,950	\$ 5,550

3. The contract is only for Summer Service (20 weeks from May 2nd to Labour Day) because that funding is known and assured. Although DIBS may provide a limited off-season service from September to December, these costs are excluded because the extra funding is not guaranteed at this point.

4. The estimates of labour and services can be reasonably trusted because they are based on meticulous documentation of marketing expenses last year and the Summer service has no changes planned in 2024.

Thank you for giving this matter your attention

Tony Gregson
Chair
Denman Works! Economic Enhancement Society
1071 Northwest Road, Denman Island, BC V0R 1T0
Enquires: 250-335-0287
denmanresource.wordpress.com
Office Hours by appointment

 **Bronwyn Schuster 2024 DIBS Promotion.docx**
341K

Ember <emberpottery@gmail.com>
To: Denman Works <denmanresource@gmail.com>

Wed, Feb 7, 2024 at 4:58 PM

Yes
[Quoted text hidden]

Laura Pope <laurapopedenman@gmail.com>
To: Denman Works <denmanresource@gmail.com>

Wed, Feb 7, 2024 at 6:47 PM

Yes from Laura Pope
[Quoted text hidden]

Julie Geremia <julietgeremia@gmail.com>
To: Denman Works <denmanresource@gmail.com>

Thu, Feb 8, 2024 at 6:52 AM

Yes for me. Julie Geremia
Sent from my iPad

On Feb 7, 2024, at 4:57 PM, Denman Works <denmanresource@gmail.com> wrote:

Hi Everybody:

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[Quoted text hidden]

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<Bronwyn Schuster 2024 DIBS Promotion.docx>

R Newton <r672@hotmail.com>
To: Denman Works <denmanresource@gmail.com>

Thu, Feb 8, 2024 at 7:44 AM

Yes.
Robert Newton

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From: Denman Works <denmanresource@gmail.com>
Sent: Thursday, February 8, 2024 1:57:02 AM
To: Anthony Gregson <nwaat01@gmail.com>; Caitlin Fogarty <caitlin.18283@gmail.com>; Ember Hutchens <emberpottery@gmail.com>; Julie Geremia <stay@blueowlondenman.ca>; Laura Pope <laurapopedenman@gmail.com>; Robert Fig Newton <r672@hotmail.com>
Subject: eResolution 2024-02-07 Bronwyn Schuster DIBS Makrleting Contract

[Quoted text hidden]

Anthony Gregson <nwaat01@gmail.com>
To: Denman Works <denmanresource@gmail.com>

Thu, Feb 8, 2024 at 9:36 AM

I approve the resolution.

Tony Gregson

On Wed, Feb 7, 2024 at 4:57 PM Denman Works <denmanresource@gmail.com> wrote:

[Quoted text hidden]

Denman Works <denmanresource@gmail.com>
To: Anthony Gregson <nwaat01@gmail.com>

Thu, Feb 8, 2024 at 7:16 PM

This email is notification that eResolution 2024-02-07 Bronwyn Schuster DIBS Marketing Contract was approved with five votes out of six.

Many thanks

Tony Gregson
Chair

Denman Works! Economic Enhancement Society

1071 Northwest Road, Denman Island, BC V0R 1T0

Enquires: 250-335-0287

denmanresource.wordpress.com

Office Hours by appointment

[Quoted text hidden]